

REGULAR COUNCIL MEETING AUGUST 13, 2018 7:00 P.M.

The meeting was opened by announcing this was an open meeting of the Common Council. Notice of this meeting was given to the public at least 24 hours in advance of the meeting by forwarding the complete agenda to the official City newspaper, The New Richmond News, and to all news media who have requested the same as well as posting. Copies of the complete agenda were available for inspection at the City Clerk's office and on the City's website at www.newrichmondwi.gov. Anyone desiring information as to forthcoming meetings should contact the City Clerk's office.

Roll call was taken.

Members Present: Mayor Fred Horne, Alderman Kittel, Ard, Jackson, Montello, Zajkowski and Volkert

The Pledge of Allegiance was recited.

Alderman Ard moved to adopt the agenda as presented, seconded by Alderman Zajkowski and carried.

Mayor's Reading Challenge

Jennifer Rickard, Interim Library Director, explained the Mayor's Reading Program and read off the names of all participants who received Mayor Fred's Reading Challenge medals. A group photo was also taken.

Public Comment

None

Consent Agenda

1. Approval of the Minutes from the Previous Regular Council Meeting, July 9, 2018, and Special Council Meeting on July 9, 2018
2. Applications for License to Serve from Britta M. Kingwill, New Richmond; Kaci J. Larkowski, New Richmond; Beth L. Kelly, New Richmond; Joyce M. Torkelson, New Richmond; Abbygayle C. Martin, Boyceville; Rochelle M. Cole, New Richmond; Susan M. Gillis, New Richmond; Gabrielle E. Wallace, New Richmond; Theresa A. Obermueller, Glenwood City; Thomas H. Holland, New Richmond; Michelle R. Holland, New Richmond; Lee A. Bostrom, New Richmond; Betty D. Lawhorn, New Richmond; and Curtis W. Henke, New Richmond
3. Application for Class B License to sell intoxicating liquor and fermented malt beverages from Chris Polfus, Agent for Muddy Cow New Richmond LLC DBA Muddy Cantina at 230 South Knowles Avenue
4. Application for Temporary Class B License from Knights of Columbus for September 9, 16, 23, 28, 30, October 7, 14, 21, 26, 28, and November 4, 11, 18, 25, 30 and December 2, 9, 16, 23, 28, 30, 2018
5. Application for Cigarette License from Three Nine Four LLC DBA Freedom Valu at 120 Meridian Drive
6. Application for Amplification Permit and Exemption from Sec. 50-87 from Tammy Arendt at Mary Park Shelter #2 & #3 on August 18, 2018 from noon to 10:00 p.m.
7. Application for Amplification Permit and Exemption from Sec. 50-87 from Westfields Hospital Inc. for August 14, 2018 from 5:30 to 7:30 p.m.

8. Application for Amplification Permit and Exemption from Sec. 50-87 from 45th Parallel Spirits, LLC for September 29, 2018 from 12:00 p.m. to 6:30 p.m.
9. Application for Run/Walk Permit from New Richmond Area Centre:
 - a. August 25, 2018 at 9:00 a.m.
 - b. October 6, 2018 at 9:00 a.m.
 - c. November 10, 2018 at 9:00 a.m.
 - d. December 8, 2018 at 9:00 a.m.
 - e. January 12, 2019 at 9:00 a.m.
 - f. February 10, 2019 at 9:00 p.m.
10. Application for Run/Walk Permit for Heritage Days Race on September 29, 2018 at 8:00 a.m.
11. Payment of VO#62314 through VO#62438 totaling \$385,894.68 plus electronic fund transfers totaling \$619,178.59 for a grand total of \$1,005,073.27

General Fund	\$910,763.61
Impact Fees Fund	16,653.73
Cemetery Fund	872.49
CDBG - Housing	1,464.62
Debt Service Fund	6,592.94
Capital Projects	23,944.29
Capital Replacement Fund	883.75
Landfill Cleanup Fund	3,284.91
TID District #6	4,224.50
Storm Water Utility	17,969.14
Park land Trust Fund	7,187.31
Library Trust Fund	11,231.98

Alderman Zajkowski moved to approve the consent agenda as presented, seconded by Alderman Ard and carried.

Department Reports

Administration & Finance – Mike Darrow gave an update on the budget. August 27, 2018, is the official kick-off meeting at 4:00 p.m. Mike Darrow and Rae Ann Ailts have been meeting with department heads about their priorities for 2019. At the August 27, 2018 meeting, we will compare numbers from 2017 and 2018. Anyone who would like an overview is welcome to contact Mike. Noah Wiedenfeld stated the Historic Preservation Commission approved three Façade Grant projects at their last meeting on August 9, 2018. They were awarded to Sunbow Properties, Travel Leaders and St. Croix Capital Financial. The population estimate for January 2018 has been released by the Wisconsin Department of Administration and we are at 9,070.

Community Development – Beth Thompson explained there were two ribbon cuttings; one was for Studio TNT, which is a photography studio located in the Spine Pro Building, and one for Prime Time Nutrition in the Creamery Building. Beth also reported that the City has permits for 103 new dwelling units as of August 13, 2018.

Public Works – Jeremiah Wendt stated the 125th Street project has started. The Nature Center canoe and kayak landing is open. The alley and sidewalk projects have started as well.

Library – Jennifer Rickard, Interim Library Director, reported that donations were received from the Rotary Club and Friends of the Library. The new Story Walk is ready at Mary Park. On August 20, 2018, Peter Juhl will be teaching a Stone Balancing Class. The movie Coco will be shown on August 24, 2018, in Glover Park at dusk.

Police – Craig Yehlik stated they welcomed new Patrol Officer, McKenzie Hazen today. Officer Crubaugh is attending State DAAT training. National Night Out was held on August 7, 2018 and lots of people attended. The New Richmond Police Department received over \$5,000 in free equipment from the State of Wisconsin.

Fire – Mayor Horne stated that four new fire fighters started in August. There were 18 incidents in July (12 City and 6 Rural). The UTV is in service now.

Airport – Mike Demulling stated that the large albatross aircraft was finally fixed and left the airport this past Thursday. Governor Walker was in New Richmond again in late July. The final cookouts at the airport will be held the next few Wednesdays at noon.

City Clerk - Tanya Batchelor stated the Primary Election will be tomorrow. Polls are open from 7:00 a.m. to 8:00 p.m.

Plan Commission Recommendation

Beth Thompson explained the City initiated an amendment to the Paperjack Creek Villas PUD. Several home owners in this development do not have a deep enough lot to accommodate the 20-foot setback required to build a deck. A homeowner applied for a variance within the last two years and was given the variance. Staff looked at the homes in this area that are built with patio doors leading to future decks. Alderman Zajkowski moved to suspend the rules and adopt Ordinance #522 amending the Paperjack Creek Villas PUD to allow a 10-foot rear yard setback for decks attached to the principal building, seconded by Alderman Kittel and carried.

Croft Apartments Update

Mike Darrow explained there have been many issues with this apartment building since it opened. The City of New Richmond has received many complaints regarding this property. On August 1, 2018, a site inspection was completed and several items were found that need to be addressed. The list included dead shrubs, dead trees, grass that is not irrigated and full of weeds. Planting areas need to have new mulch. Trash enclosure areas need to be cleaned up. The stormwater pond is not properly maintained and the planter at the Doman Drive entrance is not structurally sound. Mike Ellis, from Herman and Kittle, was present at the meeting to hear comments and complaints from the Council. Jamie Williamson is the regional property manager and Danielle Wyss is the local property manager. They have been working together to turn things around. Mike Ellis stated the dead plantings have all been removed and other areas have been addressed as well. The Croft Place Apartments have the most Police Department calls in the entire City. There are issues with screening tenants as well. City Council asked for all items to be resolved immediately. Mike Darrow will send a recap letter to Croft Place Apartments. Council will discuss this item in September and Nick Vivian will review the development agreement to see what action can be taken.

City Sponsorship of Assembly and Congressional Candidate Forum

Scottie Ard explained that Wanda Viellieux and Tom Lindfors have been conducting candidate forums. The VFW had previously been the sponsor for candidate forums. They are asking if the City of New Richmond would be a sponsor. Mike Montello moved to officially support the candidate forums, seconded by Alderman Zajkowski and carried.

Mary Park Boat Ramp

The City of New Richmond received a grant to reconstruct the Mary Park boat ramp. A request for proposals was sent out for engineering services. Jeremiah received proposals from MSA for \$11,500 and from Cooper Engineering for \$20,240. This past spring the dock at Mary Park was damaged by ice and we have received insurance money to repair or replace the existing dock. The dock will be incorporated into the boat ramp project. The Park Board recommended accepting the proposal from MSA. Alderman Montello moved to accept the proposal from MSA for \$11,500, seconded by Alderman Ard and carried.

Intensive Survey of Historical Sites

Noah Wiedenfeld explained the City of New Richmond received a grant to complete an intensive survey of historical sites. We received three proposals for this survey. The Historic Preservation Commission recommended accepting the proposal from Legacy Architecture for \$24,900. Alderman Montello moved to accept the bid from Legacy Architecture, seconded by Alderman Ard and carried.

Public Works Recommendation – Knowles Avenue Corridor Study

Staff sent out requests for proposals for a Knowles Avenue corridor study. Three proposals were received. The Public Works Committee recommended accepting the proposal from MSA for \$59,850 from Richmond Way to Hwy 64. Alderman Zajkowski moved to accept this recommendation, seconded by Alderman Jackson and carried.

Public Works Recommendation- County Road A Trail Crossings

Staff talked to engineers at Short-Elliott-Hendrickson about how to safely cross County Road A. They came up with two alternatives. One alternative would be two crossings at Quail Run and Scenic Lane with overhead mast-arm mounted beacons for approximately \$120,000. The other alternative would be to have one crossing at Scenic Lane and construct the trail on the east side of County Road A to connect to the Woodland Creek subdivision for approximately \$129,000. The Public Works Committee recommended to use Alternate #2 based with the following sources of funds:

Possible Developer Contribution	\$15,000
Traffic Control Operating Budget	\$20,000
Transportation Impact Fees	\$94,000

Alderman Zajkowski moved to approve Alternate #2, seconded by Alderman Montello and carried.

Second Quarter Financial Report

Bev Langenback, Treasurer, gave the second quarter financial report.

Work Session on August 27, 2018 at 4:00 p.m.

Communications and Miscellaneous

Closed Session

Alderman Ard moved to go into Closed Session per State Statute 19.85 (1)(e) – Appraisal for Park Building, Northside Development Project – Potential Investment of Public Funds, and Redevelopment of 243 Paperjack Drive and the potential investment of public funds, seconded by Alderman Jackson and carried

Open Session

Alderman Kittel moved to proceed with the Northside Development Project as discussed in Closed Session, seconded by Alderman Jackson and carried.

Alderman Ard moved adjourn the meeting, seconded by Alderman Jackson, and carried.

Meeting adjourned at 9:57 p.m.

Tanya Batchelor
City Clerk